



Jumbuck Film & Television

COVID-19 risk statement (updated October 2021)

Since 19th July, the Government has relaxed its COVID-19 restrictions. However, Jumbuck is still committed to protecting clients and staff, and as such is continuing to implement preventative measures designed to reduce the risk from COVID-19.

Below is further information on how we are continuing to stop the spread of COVID-19, whilst ensuring your production runs as smoothly as possible.

1. Attending Jumbuck

Jumbuck is no longer enforcing a work from home policy for staff or clients, and will work with productions on managing attendance.

We are asking clients and staff to take Lateral Flow Tests (LFTs) before attending the studio. We have LFTs available from our reception if you are unable to take one in advance. We are also encouraging people to wear a face covering when attending Jumbuck. Staff will continue to wear face coverings as standard. We are continuing to implement more frequent cleaning of high-contact areas such as door handles and bathrooms, and have installed hand sanitiser points alongside regular handwashing which we encourage you to use.

We will organise mix attendance on a project-by-project basis and work with your production to ensure that team members can review sound mixes. If any team members would prefer to continue to work from home, we offer a remote studio speaker solution. Our remote kit includes a pair of nearfield studio-grade speakers that match the nearfield setup in our studios, allowing us to listen on identical setups. We include connectors to a laptop or computer. You can then participate in the mix in real time, with live picture and sound, as well as video conference with the mixer and other attendees. If you are interested in this solution, please give us two weeks' notice.



We also have the option to issue a review file with sound mix laid back to picture, which can be sent out securely using our Screenlight review platform. Please speak to your in-house producer if you are interested in this option. We will require 24 hours' notice.

2. Continuing to advise social distancing

Certain areas of the facility have been closed off to clients, and provision of desk space is on the basis of maintaining distance from any other personnel.

Our reception area is served by fresh air and air conditioning, and is big enough for three or four people to meet with social distance. Other studio and production space is available to you upon request.

Both of our studios are served by fresh air from outside, which can operate with air conditioning on. Adjacent to Studio 1 is a client lobby area, which would be suitable for one person to work or make phone calls.

3. Manage transmission risk where distancing is not possible

If it is not possible to maintain separation, we will take measures to limit the risk of transmission.

Hand sanitiser dispensers are placed throughout the office, and these should be used before and after meetings.

Type-IIR Face Masks and surgical masks are available from reception.

Our reception area is ventilated by three windows, and an external door which can be opened where necessary. The studios are served by air conditioning, which feeds fresh from outside.

4. Continuing to reinforce cleaning processes

Cleaning routines have been increased, including:

- Disinfecting all communal areas at the beginning and end of each day



- All high-contact areas such as door handles and push plates, and bathrooms to be wiped down regularly.
- Professional cleaning staff attend the office every night.

Further notes

Changes to the building

Bottled water will be provided to the studio at the beginning of each day, with the use of disposable gloves. We will keep bottled water in the fridge, and the studio water will be replenished during a lunchtime break in the studio.

Rooms that are not available to clients without prior approval will be marked with No Entry signs.

We would encourage you to not use the lift if possible.

Some doors that ordinarily would be closed in session may be kept open, including several of the corridor doors that aid soundproofing. This is to reduce the use of high contact door-plates, and shouldn't affect sound isolation under normal circumstances.

Hand sanitiser will be provided in several places around the facility, including in the studios and reception areas.

Staff travel, communication and behaviour

Staff are encouraged to remain seated in their dedicated workspace as much as possible.

Staff can bring in lunch from outside, but must eat their lunch at their dedicated workspace.

Hospitality

Our hospitality provisions will have to be greatly reduced for the time being.



Our staff will be able to fetch your lunch from a limited selection of outlets determined by us. This will be done whilst wearing a face covering. We will not handle any client money, but will pay ourselves contactlessly and re-charge on the final bill.

If you would like to request staggered working hours you may do so and we will do our best to accommodate this. Please give us 48 hours notice of any change of scheduling.

If you contract Coronavirus

In advance of visiting Jumbuck, you are asked to take a Lateral Flow Test (LFT). We also have a supply available on request. Staff also regularly take LFTs.

If you are contacted by a Track and Trace service or test positive for COVID-19, we would appreciate it if you could inform Anne Pamphilon (anne@jumbuck.co.uk). If you have received both doses of a Coronavirus vaccine, you are no longer required to isolate if you have been in close contact with someone who has tested positive for COVID-19, however again we would appreciate being informed of this.

You may not be admitted to the premises if

- You are displaying symptoms of COVID-19
- A member of your household has tested positive for COVID-19
- You should be self-isolating after visiting certain countries which are excluded from the government's safe travel corridor list and your job role does not qualify you for an exemption, or you are not in possession of a negative test result under the Test to Release for International Travel Scheme.